

Message

From: Grifo, Francesca [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=8C4870BFAB004FA0AC47BC8659D9903B-GRIFO, FRAN]
Sent: 1/8/2020 7:50:40 PM
To: Ross, Mary [Ross.Mary@epa.gov]
BCC: Otto, Martha [Otto.Martha@epa.gov]
Subject: Today's Check-in
Attachments: AllegationProcedure-with Adm Edits.docx

Thanks for your time this morning. We covered a great many topics so I thought it might be helpful to summarize –

1. Annual Report ok to go – Next step - I will check in with Megan to see how Jennifer wants to review. I think it is science advisor business but since we want to print a few – it will likely have to go through IOAA in any case – may as well do it sooner rather than later?
2. I will revisit our FMFIA questions with an ear towards better – more focused text for our next annual report.
3. Web Pages – I'll see what we can accomplish with Kacee in our meeting on the 14th. The current template does not work at all for Sci content. The information has been arranged/grouped/organized in ways that do not serve our programmatic needs. We will be asking for more flexibility in how to present it. All these changes were made with no consultation.
4. L Drive – you were going to see about having it reflect the re-org
5. Procedures edits requested by Jennifer and the administrator – I have attached a version with the requested edits. If you say ok – I will give the original version and the edited version to Megan to get to Jennifer or if I get them back from you in time – I could show them to her in my DSO meeting with her tomorrow.
6. Release of brochure and policy for reprinting – I will go chat with Megan about IOAA review.
7. I checked with Jane and AAAS fellows are pricey - \$150 K but as I mentioned – I am looking for a tenured faculty member on sabbatical and that is worth that amount of money.
8. Students – We agreed to consider a specific announcement for the next scientific integrity student and I need an example of the position description to base this on.
9. Charter - I will make the edits requested by Jennifer and get this to you as well.
10. We did not touch on this but I wanted to be sure that if we are working on an outside position that I am able to see the position description. We might modify it if we are looking outside the Agency.

Thanks
Francesca